

Provider Application

Date of Application: _____ How did you learn about us? _____

Name: _____ Check One: Solo Group Practice

Business Name: _____ Tax ID (include dashes): _____

Business Phone: _____ Cell: _____ Fax: _____

Business Email Address: _____ Share with clients? Yes No

Business Website: _____

Office Hours (Typical Days/Times): _____

Clinical Office Location (provide address for each office location providing clinical services):

Primary: _____

Secondary: _____

Nearest Major City: _____

Has your organization ever been involved with legal actions or suits pertaining to your practice? Yes No

If yes, please explain: _____

Please answer the following questions in regard to your location(s):

1. Do you comply with the legal requirements concerning public accessibility, health, and safety? Yes No
2. Does the location have handicap and wheelchair accessibility? Yes No
3. Is this location convenient for public transportation? Yes No
4. Is adequate parking available at the location? Yes No
5. Is each location equipped with security devices? Yes No
6. Is there adequate lighting in the parking lot? Yes No
7. Is a Fire Emergency Plan posted at your location? Yes No
8. Is the office located inside a religious institution? Yes No
9. Is the office based in a home? Yes No
10. Are directions easily accessible for the location? Yes No
11. Do the waiting areas and counseling offices provide confidentiality? Yes No



12. Are records locked securely when the office is closed? Yes No

13. Is the location child friendly? Yes No

14. Explain the safety and security measures of the facility: _____

If this application is being completed for a Group Practice, provide a copy of the following pages for each clinician applying for credentialing with MYgroup.

Email entire completed form to myprovider@mygroup.com or fax to 704.529.5917. We will assess the need within your area, and you will be contacted within a few weeks of receipt.

Thank you for your interest.

If you have any questions, please do not hesitate to call Provider Relations Manager at 866.850.2175, extension 7945. Thank you in advance for your efforts.

Sincerely,

MYgroup

Provider Relations Manager

866.850.2175, ext. 7945

FAX: 704.529.5917



*In order to qualify for consideration, providers must be at least 5 years post-graduate from a master's program, fully licensed (not provisional), and covered by malpractice insurance with minimums of \$1 million individual & \$3 million aggregate.

Name: _____ Years of Post-Grad (masters) Experience: _____

License(s) Held (include state, number, and expiration date): _____

Has your professional license ever been limited, revoked, or suspended? Yes No

Have you ever been disciplined by any professional association, organization, or professional society? Yes No

***If yes to any of the two previous questions, please attach documentation of final resolution.**

Are you a Certified Employee Assistance Professional (CEAP)? Yes No

Are you a Clinical Addictions Specialist or Substance Abuse Professional (SAP)? Yes No

Other Certifications Held: _____

Optional, Voluntary and Not Required

Often clients will ask for a provider who meets a specific preference within one of the following categories. If your application is approved and you provide this information, your response will be entered into our database so that you can be identified only if a client requests a provider who meets a specific category. Any responses you provide or your decision to not provide this information will not be the basis for denying your application for participation.

Gender Identity: _____

Hispanic Caucasian Asian African American Native American Multiracial Other: _____

Is this practice qualified as a Historically Underutilized Business (HUB) or Minority and Women Owned Business Enterprise (MWBE)? Yes No

Languages spoken: _____

Do you incorporate a faith-based perspective as an option in therapy? Yes No

If yes, specify the religious organization or faith-based group (e.g., Christian, Jewish): _____

Do you offer telemental health therapy (online/virtual sessions)? Yes No

If yes, specify the HIPAA-compliant platform you use: _____

Are you a Board-Certified TeleMental Health Provider (BC-TMH)? Yes No

Are you trained in Critical Incident Response (e.g., CISD)? Yes No

Are you available for onsite responses to Critical Incidents in your area? Yes No

Are you available to facilitate* workplace trainings and/or workshops? Yes No

*All PowerPoint presentations/handouts are provided by MYgroup.

If yes, please list experience/topics facilitated (or attach resume): _____

Check any topics within your scope of practice (i.e., comfortable with and competent to discuss and provide initial assessment for clients with these presenting issues):

- | | | |
|--|--|---|
| <input type="checkbox"/> Active-Duty Military | <input type="checkbox"/> Family Therapy | <input type="checkbox"/> Stress |
| <input type="checkbox"/> Parenting issues re: adolescents | <input type="checkbox"/> Fear/Compulsion | <input type="checkbox"/> Transitional Stress |
| <input type="checkbox"/> Alcohol/Substance Use | <input type="checkbox"/> First Responders | <input type="checkbox"/> Trauma – Accident |
| <input type="checkbox"/> Anxiety | <input type="checkbox"/> Financial | <input type="checkbox"/> Trauma – Death |
| <input type="checkbox"/> Bipolar Disorder | <input type="checkbox"/> Grief/Loss | <input type="checkbox"/> Trauma – Suicide |
| <input type="checkbox"/> Borderline Personality Disorder | <input type="checkbox"/> IP Violence | <input type="checkbox"/> Trauma – Violence |
| <input type="checkbox"/> Caregiving Concerns | <input type="checkbox"/> LGBTQIA | <input type="checkbox"/> Unemployment Issues |
| <input type="checkbox"/> Parenting issues regarding children | <input type="checkbox"/> Mandated Treatment | <input type="checkbox"/> Veterans’ Issues |
| <input type="checkbox"/> Conflict/Anger Management | <input type="checkbox"/> Marital/Relational | <input type="checkbox"/> Virtual Therapy (i.e., telehealth) |
| <input type="checkbox"/> Depression | <input type="checkbox"/> Maternal Issues | <input type="checkbox"/> Women’s Issues |
| <input type="checkbox"/> Divorce/Separation | <input type="checkbox"/> Personality Disorders | <input type="checkbox"/> Workplace Concerns |
| <input type="checkbox"/> Eating Disorders | <input type="checkbox"/> Physical Health | <input type="checkbox"/> In-person Therapy |
| <input type="checkbox"/> Faith Based Therapy | <input type="checkbox"/> PTSD | <input type="checkbox"/> Other: _____ |

Check the Age Range of Clients You Have Training and/or Experience with:

- | | |
|--|---|
| <input type="checkbox"/> Child (ages 3-12) | <input type="checkbox"/> Young Adult (ages 18-30) |
| <input type="checkbox"/> Adolescent (ages 12-18) | <input type="checkbox"/> Adult (ages 30 +) |

Do you participate with any other EAP or Insurance Providers? Check all that apply:

- | | | |
|---|-----------------------------------|--|
| <input type="checkbox"/> Aetna | <input type="checkbox"/> Humana | <input type="checkbox"/> Tricare |
| <input type="checkbox"/> Blue Cross Blue Shield | <input type="checkbox"/> Magellan | <input type="checkbox"/> United Healthcare |
| <input type="checkbox"/> Ceridian | <input type="checkbox"/> Medcost | <input type="checkbox"/> Beacon Health Options |
| <input type="checkbox"/> Cigna | <input type="checkbox"/> Medicaid | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Coventry | <input type="checkbox"/> Medicare | <input type="checkbox"/> Other: _____ |

I authorize MYgroup to verify any and all information provided in this application for the purpose of determining my professional competence, character, ethical qualifications, and consideration for acceptance.

I also authorize any person or organization named in this application to release relevant information to MYgroup for the purposes stated above.

I hereby certify that the information contained in the foregoing application is true and complete to the best of my knowledge and belief.

Applicant Signature:

Date: